ZONING COMPLIANCE PERMIT
City of Hendersonville
Community Development Department
100 N. KING STREET
HENDERSONVILLE NC 28792

Project Address:	**Unit/Lot #:**
Parcel Identification # (PIN):	☐ **Commercial** ☐ **Residential**
Name of Owner:	☐ **owner occupied** ☐ **rental**
Name of Business (if applicable):	**Zoning District:**
Proposed Use: **Prior Use:**	**HPC REQUIRED:**

CHECK ALL THAT APPLY:

RESIDENTIAL	COMMERCIAL	DEMOLITION	GRADING / GROUND DISTURBANCE ONLY	SETBACKS
☐ New Single Family Home	☐ New Construction	☐ Interior	Total square footage of area to be disturbed:	Primary Structure/ADU
☐ Duplex	☐ Addition	☐ Entire Building	_____	Front: _____
☐ Accessory Dwelling Unit	☐ Alteration	☐ Structural	(*draw area on site sketch*)	Side: _____
☐ Accessory Structure	☐ Upfit (first occupancy)	☐ Non-Structural		Rear: _____
☐ Deck/Porch	☐ Repair/Replace		☐ If over 1 acre of disturbance – Henderson County Soil & Erosion Control	**ACCESSORY STRUCTURE**
☐ Remodel	☐ Occupancy	*		Front: _____
☐ Repairs	☐ Change of Use			Side: _____
☐ Solar PV	☐ Food Truck			Rear: _____
☐ Retaining Wall	☐ Other:			
☐ Home Occupation	☐ **Commercial Alterations – Cost $_____**			
☐ Setting New Mfg Home				
☐ Other:				

COMPLETE DESCRIPTION OF WORK TO BE PERFORMED:

SITE SKETCH REQUIRED FOR CHANGE IN FOOTPRINT OF EXISTING STRUCTURE(S) OR ADDITION OF A STRUCTURE

☐ Dimensions of the property lines and orientation to streets, roads and driveways. (Include a north arrow.)

☐ Location of the proposed structure, including: decks, walkways, garages, pools or other structures. (Indicate the dimensions for all structures or show the dimensions of the maximum area you anticipate the structure will cover.)

☐ Location of all driveways. (Indicate driveway to be used for primary access for addressing purposes.)

PERMIT #	
PROJECT ADDRESS	

OWNER INFORMATION – REQUIRED *Owner signature required on all applications*			
Property Owner Name(s):	**Email Address:**	**Phone Number:**	
Mailing Address:	**City:**	**State:**	**Zip:**
Signature (Affidavit required for Authorized Agents)		**Date:**	

APPLICANT INFORMATION – REQUIRED – The undersigned certifies that all information in this application is correct			
Name:	**Email Address:**	**Phone Number:**	
Mailing Address:	**City:**	**State:**	**Zip:**
Signature		**Date:**	

STAFF COMMENTS ONLY:

REMARKS - MUST MEET ALL REQUIREMENTS OF THE CITY OF HENDERSONVILLE ZONING ORDINANCE_____

☐ **Sidewalks or Fee In Lieu of $_____ - Linear Feet_____Property Side _____ Opposite Side:_____**

   Include a site sketch with details of sidewalk location ☐

☐ **Flood Plain Development Permit**

☐ **Stream buffer**

☐ **Change of Use – NC DOT Driveway Access**

THIS ZONING PERMIT IS HEREBY **APPROVED**	
ZONING OFFICIAL:	**APPROVAL DATE:**
ZONING OFFICIAL SIGNATURE	

THIS ZONING PERMIT IS HEREBY REJECTED	
ZONING OFFICIAL:	*REJECTION DATE:*
ZONING OFFICIAL SIGNATURE	
REASON FOR REJECTION:	

This is NOT a building permit. Building permits must be obtained from Henderson County –
https://www.hendersoncountync.gov/permitcenter/page/permit-process please contact Permit and Inspections staff at (828) 697-4830

For general permit information and questions you may contact 828-697-3010 or email:
Planning@hvlnc.gov

City of Hendersonville

Zoning Permit
Application
Site Sketch
Form

The site sketch must include
the following:

- Your property lines
- Location of all applicable streets
  and the location of the Right-of-
  way of those streets
- Location of the driveway(s)
- Location/footprint of the
  proposed new construction
- Location/footprint of all existing
  structures
- Distance(s) to the property lines
  for all existing and proposed
  structures

Property Address:

PIN:

Sample Single Family/Two Family Sketch Plan with Accessory Structures

Proposed
Accessory
Structure
375 Square Feet
25' X 15'

26'-5 3/4"

24'-8"

68'-3"

All setbacks are measured from the property line.

Proposed Deck
200 Square Feet
20' x 10'

Proposed
Attached Garage
440 Square Feet
22' X 20'

999 First Avenue

53'-2"

81'-6 3/4"

Proposed House
1,800 Square Feet
60' x 30'

Driveway

Subject Property
997 First Avenue

Main Street

41'-0"

Property Line

First Avenue